



**CITY OF CENTERTON
CITY COUNCIL MEETING
NOVEMBER 7, 2017**

The city council was called to order at 6:00 p.m. by Mayor, Bill Edwards. The Pledge of Allegiance was recited. The prayer was offered by Todd Wright. Those Present and answering roll call were Mayor Bill Edwards, Keith Higginbotham, Josie Reed, Keith Higginbotham, Wayne Low, Darren Warren, Misty Elam and Robin Reed. Those present and not answering role call were City Clerk Todd Wright, Financial Director Pam Grant, Attorney Tina Adcock-Thomas, Street Superintendent Rick Hudson, Police Chief Cody Harper, Police Captain Kris Arthur, Fire Chief Delton Bush, Planning Director Lorene Burns, Water & Sewer Superintendent Frank Holzkamper and Animal Control Supervisor Terry Sanchez. Chief Building Inspector Robert Coffelt was absent.

- (1) **Council Minutes-** Robin Reed made a motion to approve the October 10th, 2017 City Council minutes, with a 2nd from Wayne Low. All council members voted in favor and the motion carried.

- (2) **Planning and Water & Sewer Minutes-** Robin Reed made a motion to acknowledge receipt of the September 19th, 2017 CWSD meeting minutes and September 26th, 2017 Planning Commission meeting minutes, with a 2nd from Wayne Low. All council members voted in favor and the motion carried.

- (3) **City and Court Financials-** Mayor Edwards stated that 83% through the year we have received 84.69% of our budgeted Revenue. He stated that our expenditures were at 69.18%. He highlighted some of the financials for the council. Josie Reed made a motion to accept the October 2017 City and Court financials, with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

(4) Department Reports- Building Inspection- Robert Coffelt's report was in the council member's Dropbox packets. **Planning-** Lorene Burns' Planning Project Status Report was in the council member's Dropbox packets. **Police-** Cody Harper's report was in the council member's Dropbox packets. **Streets / Parks & Rec-** Rick Hudson's reports were in the council member's Dropbox packets. **Fire-** Delton Bush's report was in the council member's Dropbox packets. **Water & Sewer-** Frank Holzkamper's report was in the council member's Dropbox packets. **Animal Control-** Terry Sanchez's report was in the council member's Dropbox packets.

Robin Reed asked about the plaque for the PD, listing all of the employees that were on staff at the time the new PD was built. Mayor Edwards stated that he was working with Oscar's on it.

Robin Reed also asked about funding for the new K-9. Chief Harper said that the dog has been purchased, with the majority of the funds coming from the Prosecuting Attorney, and the rest from the Drug Fund. Harper stated that the fundraising efforts were complete; having raised the full amount that the National Chief's of Police Association would match. Harper said we could have the K-9 the first week of December.

Josie Reed wanted to recognize Officers Sanchez, Wilson and Hutchison for having completed the Arkansas State Drug Recognition Expert training.

Chief Harper presented Officer Blake Almond with a "Life Saving Award" for his actions at a motorcycle accident in Centerton on Sunday.

(5) Ordinance 2017-60- AN ORDINANCE AMENDING SECTION 13.08.01 TITLED "BOUNDARY MAP" FOR THE ADOPTION OF A NEW PLANNING AREA BOUNDARY DESCRIPTION AND MAP FOR THE CITY OF CENTERTON, ARKANSAS;

Mayor Bill Edwards addressed the Council, stating that there was a Public Hearing for this item and there were no public comments. Edwards said it was approved by the Planning Commission. Edwards gave details of the amended area on a map.

Mayor Edwards asked the Council if there were any questions. There were none.

Robin Reed made a motion to read the ordinance by title only, with a 2nd from Darren Warren. All council members voted in favor and the motion carried. Tina

Adcock-Thomas read the ordinance by title only. Robin Reed made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Josie Reed. All council members voted in favor and the motion carried. Keith Higginbotham made a motion to adopt the ordinance with a 2nd from Wayne Low. All council members voted in favor and the motion carried.

(6) Ordinance 2017-62- AN ORDINANCE TO REZONE CERTAIN LANDS WITHIN THE CENTERTON CITY LIMITS BELONGING TO BRANDON AND AUDRA WALL; FROM AGRICULTURAL (A-1) TO HIGH DENSITY RESIDENTIAL (R-3) AND RESIDENTIAL ESTATE (RE).

Mayor Bill Edwards addressed the Council and explained the need for this ordinance to rezone certain lands. Edwards detailed the area on a map He stated that this was approved by the Planning Commission at their last meeting.

Mayor Edwards asked the Council if there were any questions. There were none.

Keith Higginbotham made a motion to read the ordinance by title only, with a 2nd from Wayne Low. All council members voted in favor and the motion carried. Tina Adcock-Thomas read the ordinance by title only. Robin Reed made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Darren Warren. All council members voted in favor and the motion carried. Keith Higginbotham made a motion to adopt the ordinance with a 2nd from Darren Warren. All council members voted in favor and the motion carried.

(7) Ordinance 2017-63- AN ORDINANCE ACCEPTING THE FINAL PLAT OF DIAMOND ESTATES SUBDIVISION, PHASE 2, CENTERTON, BENTON COUNTY, ARKANSAS.

Mayor Bill Edwards addressed the Council and explained the need for this ordinance to accept Final Plat of Phase 2 of the Diamond Estates subdivision. Edwards stated that this was approved by the Planning Commission, with a small contingency, at a special meeting yesterday.

Mayor Edwards asked the Council if there were any questions. There were none.

Josie Reed made a motion to read the ordinance by title only, with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Tina Adcock-Thomas read the ordinance by title only. Wayne Low made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried. Robin Reed made a motion to adopt the ordinance with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried.

(8) Ordinance 2017-64- AN ORDINANCE ACCEPTING THE FINAL SUBDIVISION PLAT OF SUNRISE RIDGE, CITY OF CENTERTON, BENTON COUNTY, ARKANSAS.

Mayor Bill Edwards addressed the Council and explained the need for this ordinance to accept Final Plat of Sunrise Ridge subdivision. Edwards stated that this was approved by the Planning Commission, with a small contingency, at a special meeting yesterday.

Mayor Edwards asked the Council if there were any questions. There were none.

Robin Reed made a motion to read the ordinance by title only, with a 2nd from Darren Warren. All council members voted in favor and the motion carried. Tina Adcock-Thomas read the ordinance by title only. Josie Reed made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried. Keith Higginbotham made a motion to adopt the ordinance with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

(9) Resolution 2017-23- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK, AS REPRESENTATIVES OF THE CITY OF CENTERTON, ARKANSAS, TO ENTER INTO AN AGREEMENT WITH STOCKTON ROGERS ARCHITECTURE LLC, FAYETTEVILLE, ARKANSAS FOR ARCHITECHT SERVICES FOR THE CENTERTON ANIMAL SHELTER, CITY OF CENTERTON.

Mayor Edwards addressed the Council and explained the need for this resolution to enter into a contract for architecture services for the addition the Centerton animal Shelter. Edwards stated that he read the proposal from Bentonville at the last Council meeting, to expand our animal shelter. Edwards stated that he was given approval to go ahead with the 40x60 add-on project. He said that because the project was over \$100,000.00, we are required by law to hire an architect. Edwards stated that the city has reviewed the contract. Mayor Edwards detailed a current timeline for the project.

Mayor Edwards asked the Council if there were any questions. There were none.

Josie Reed made a motion to read the resolution by title only with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried. Tina Adcock-Thomas read the resolution by title only. Keith Higginbotham made a motion to adopt the resolution with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

(10) Resolution 2017-24- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK, AS REPRESENTATIVES OF THE CITY OF CENTERTON, ARKANSAS, TO ENTER INTO AN AGREEMENT WITH NORTHWEST ARKANSAS REGIONAL PLANNING COMMISSION, SPRINGDALE, ARKANSAS FOR PLANIMETRIC DATA FOR THE CITY OF CENTERTON.

Mayor Edwards addressed the Council and explained the need for this resolution was to enter into a contract with the Northwest Regional planning Commission for Planimetric Data for the City.

Mayor Edwards asked the Council if there were any questions. There were none.

Josie Reed made a motion to read the resolution by title only with a 2nd from Wayne Low. All council members voted in favor and the motion carried. Tina Adcock-Thomas read the resolution by title only. Robin Reed made a motion to adopt the resolution with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

(11) Resolution 2017-25- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK, AS REPRESENTATIVES OF THE CITY OF CENTERTON, ARKANSAS, TO ENTER INTO AN AGREEMENT WITH MORRISON SHIPLEY ENGINEERS, BENTONVILLE, ARKANSAS FOR ENGINEERING AND SURVEYING SERVICES FOR KIMMEL ROAD TO MAIN STREET IMPROVEMENTS FOR THE CITY OF CENTERTON.

Mayor Edwards addressed the Council and explained the need for this resolution to enter into an agreement for engineering for improvements to Kimmel Road.

Mayor Edwards asked the Council if there were any questions. There were none.

Keith Higginbotham made a motion to read the resolution by title only with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Tina Adcock-Thomas read the resolution by title only. Josie Reed made a motion to adopt the resolution with a 2nd from Darren Warren. All council members voted in favor and the motion carried.

(12) Resolution 2017-26- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK, AS REPRESENTATIVES OF THE CITY OF CENTERTON, ARKANSAS, TO ACCEPT A WARRANTY DEED FOR THE LIFT STATION TENDERED BY SUNRISE DEVELOPERS, INC.

Mayor Edwards addressed the Council and explained the need for this resolution to accept a Warranty deed for the Lift Station at the Diamond Estates subdivision.

Mayor Edwards asked the Council if there were any questions. There were none.

Darren Warren made a motion to read the resolution by title only with a 2nd from Josie Reed. All council members voted in favor and the motion carried. Tina Adcock-Thomas read the resolution by title only. Robin Reed made a motion to adopt the resolution with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried.

(13) Resolution 2017-27- A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE PARTIAL VACATION OF UTILITY EASEMENT AND SETBACKS ON LOT 16, MAPLE ESTATES SUBDIVISION PH 1A, CITY OF CENTERTON, ARKANSAS BY PETITION OF CAN-ARK DIAMOND REALTY-CENTERTON LLC.

Mayor Edwards addressed the Council and explained the need for this resolution to set a Public Hearing.

Mayor Edwards asked the Council if there were any questions. There were none.

Josie Reed made a motion to read the resolution by title only with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried. Tina Adcock-Thomas read the resolution by title only. Keith Higginbotham made a motion to adopt the resolution with a 2nd from Darren Warren. All council members voted in favor and the motion carried.

(14) Acknowledge Receipt of Police Special Operations Team Policy-

Police Captain Kris Arthur addressed the Council, stating that this policy governs any special equipment we would want to employ or start to use for the spoils of anything from serving search warrants to shooter type situations or barricaded subjects, to give us more of our own operations, instead of having to call Benton County or Bentonville. Robin Reed asked if this policy would include everybody on the force being specially trained. Arthur stated that it is only for a set group of individuals that would have to pass a physical agility test, weapons maneuverability test, and score a certain amount when they test with their pistol and rifle, as well as a timed agility test to maintain physical standards.

Keith Higginbotham asked if this was joint with the Fire Department. Arthur stated that this is the Police side, but that there are a few auxiliary guys to help integrate some medical stuff, going with the Police.

Josie Reed acknowledged receipt of the Police Special Operations Team Policy, with a 2nd from Robin Reed. All council members voted in favor and the motion carried.

(15) Appoint Don Casteel to the Water & Sewer Commission- Term expires 6/30/24-

Mayor Edwards addressed the Council and stated that the Water & Sewer Commission had several applicants at their last Commission meeting, and selected Don Casteel.

Mayor Edwards asked the Council if there were any questions. There were none.

Keith Higginbotham made a motion to appoint Don Casteel to the Water & Sewer Commission, Term to expire 3/30/24, with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

(16) Appoint Virginia Higginbotham to the Centerton Cemetery Board-

Mayor Edwards addressed the Council and asked for their approval to appoint Virginia Higginbotham to the open position on the Centerton Cemetery Board.

Mayor Edwards asked the Council if there were any questions. There were none..

Robin Reed made a motion to appoint Virginia Higginbotham to the Centerton Cemetery Board with a 2nd from Josie Reed. All council members voted in favor, except for Keith Higginbotham, who abstained, and the motion carried.

(17) Approve Christmas Bonus for 2017-

Mayor Edwards addressed the Council, stating that each year, even before he was Mayor, starting with the previous Administration, “levelization pay” or a “bonus” has been given to the full-time employees. Edwards proposed the same structure as last year, with any full-time employee having been with the City for over a year to get \$500.00, over 6 months but less than a year gets \$250.00 and less than 6 months get \$125.00. Edwards said that we pay the taxes, so the take home amount

is the \$500, \$250 or \$125. A spreadsheet was presented to the Council. Josie reed asked if all of these employees are above average on their evaluations, and Mayor Edwards said they were.

Robin Reed made a motion to approve the Employee Bonus as presented, with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

(18) Other Business-

- **Bond-** Mayor Edwards presented the Council with a copy of the Series 2017A and 2017B Pricing Overview Document from Raymond James, detailing the Bond Issue that we just completed
- **Land Purchase Offer-** Mayor Edwards stated that he had an offer come in today for the piece of land the City owns on the corner of Bliss and Main Street (631 Bliss). Edwards stated that the interested party had the property appraised and wants to make an offer of \$33,500.00 plus closing costs. Edwards said that he was looking at putting a 4-plex or some kind of buildings there. Mayor Edwards told him that he would present it to Council, to gauge interest, and if so, he recommended speaking to the Planning Commission to make sure what he is proposing will actually fit on the property. The Council recommended to the Mayor to move forward with the recommendation to the interested property of reviewing the plan with the Planning Commission, before moving forward with the offer to the City for purchase.
- **Fire Department Training Tower-** Keith Higginbotham wanted to make the Council aware that the Fire Department is looking at the possibility of placing a Fire training Tower on the property to the South of the main Fire Department, to bring Regional Training to Centerton. Fire Chief Delton Bush said that he is working with his Grant writer.

(19) Announcements-

- Committee of the Whole Meeting- Budget - 11/16/17 6:00 PM
- Coffee and Breakfast with the Mayor-11/18/17

(20) Adjourn-

Robin Reed made a motion to adjourn with a 2nd from Wayne Low. All council members voted in favor and the motion carried.

Bill Edwards, Mayor

Todd Wright, City Clerk