

**CITY OF CENTERTON  
CITY COUNCIL MEETING  
MAY 14, 2013**

The city council was called to order by Mayor, Bill Edwards. The Pledge of Allegiance was recited. The prayer was offered by Todd Wright. Those Present and answering roll call were Mayor Bill Edwards, Keith Higginbotham, Skye Petty, Misty Elam, Robin Reed, Josie Reed and Tommy Laird. Those present and not answering roll call were Todd Wright, Jennifer Robinson, Brian Rabal, Andrew Huntsinger, Planning Commissioner Lorene Burns, Fire Chief Delton Bush, Police Sergeant Randy Clark and Animal Control Supervisor Terry Sanchez. Water & Sewer Superintendent Frank Holzkamper Planning Commissioner, Police Chief Lance Johnson, Street Superintendent Rick Hudson and Building Inspector Robert Coffelt were absent.

- (1) **Council Minutes-** Skye Petty made a motion to adopt the minutes from the April 9, 2013 city council meeting and the April 22, 2013 special city council meeting with a 2<sup>nd</sup> from Josie Reed. All council members voted in favor and the motion carried.
  
- (2) **Planning and Water & Sewer Minutes-** Keith Higginbotham made a motion to acknowledge receipt of the March 26, 2013 Planning meeting minutes and the April 18, 2013 Water & Sewer minutes with a 2<sup>nd</sup> from Tommy Laird. All council members voted in favor and the motion carried.
  
- (3) **City and Court Financials-** Mayor Edwards stated that we are 33% through the year and we have received 40% of our revenue. He stated that our expenditures are a little over 33%. He stated that we have finished paying off the new Police Department and paid for 2 new vehicles. He stated that we also had some carryover expenses in the Fire Department. Skye Petty made a motion to accept the April 2013 City and Court financials with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried.
  
- (4) **Department Reports- Building Inspection-** Robert Coffelt was absent, but put the Building Permit Report and a letter in the council's packets. Mayor Edwards touched on several of the items on the report. Mayor Edwards stated that he has had Terry Sanchez going out with Robbie regarding code enforcement, so that he can cover Robbie's vacations. He stated that they have found a lot of properties with tall grass and that letters are going out this week. **Police-** Sergeant Randy Clark pointed out the stats for February 2013 and asked if there were any questions. He stated that he was here tonight to ask the council to approve the new

Police Policy and Procedure Manual and gave details. There was discussion. Mayor Edwards stated that the generator bids for the PD came in high, so we are going to look at other options. Randy introduced new police officer, Jonathan Stouffer. **Street-** Rick Hudson was absent. Mayor Edwards gave a short report about flood damage, mowing and street improvements going on, as well as Park updates. **Planning-** Lorene stated that there are 2 subdivisions with plans being reviewed; Quail Hollow with 120 lots and Forest Park II with 120 lots. She stated that she has been 3 property line adjustments and 1 tract split. She stated that she has been getting calls about duplexes and quad-plexes, stating that it is more cost effective to build in Centerton, as opposed to Bentonville due to their impact fees. She stated that she heard today that the nursing home property was purchased by another person that does nursing homes. She stated that she went to the Flood Workshop and she gave details about new rate increases. **Fire-** Delton Bush stated that they will be set up at Harps this weekend for their "Fill the Boot" program for MDA. He stated that they just got 6 people trained to the operations level in swift water rescue and 4 people trained to the technician level. He stated that they actually got to assist a couple of young men off of a vehicle that night that had failed to negotiate a river crossing. He stated that they added a 20 year veteran to the department from the Rogers FD that has been on the HASMAT team. Delton stated that he is looking to set some guidelines for the new part-time position. Delton thought we were at run# 230-240 for the year so far. **Water-** Frank Holzkamper was absent. Mayor Edwards gave a short report, touching on the Bella Vista Bypass, the water line project on Greenhouse Road and fire hydrant repairs. Tommy Laird acknowledged receipt of the April, 2013 CWSD Financial Statement with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried. **Animal Control-** Terry Sanchez addressed the council and stated that everything was going well at the shelter. He stated that things were picking up with the warmer weather, as it shows on the report. He stated that they currently have 7 dogs. He stated that they would be participating in the Northwest Arkansas Dog Walk next month on June 8<sup>th</sup> at the Bentonville Dog Park. **Administration-** Jennifer stated that everyone should have received a copy of the financial audit. Skye Petty made a motion of receipt of the 12/31/11 Financial Statement with a 2<sup>nd</sup> from Josie Reed. All council members voted in favor and the motion carried. She stated that our 2012 started yesterday. She stated that the new auditor's name is Kim Motherwell. **Mayor-** Mayor Edwards stated that we received a grant from the ASHC for making improvements North and East of the lake on Allen Road. He stated that it is a \$27,000.00 grant and that the Parks & Rec department will have to match 20% of the grant. He also stated that he met with our State Representative, Dan Douglas and he had the mayor apply for a \$20,000.00 grant for the walking trail at the lake. He stated that he met with the State at the Sports Park and that our next step is to hire an engineer. He stated that he hopes to break ground by the first of July and stated that we have some in-kind labor being donated as far as some equipment and personnel and that Gann Nunnally is going to be a sponsor. He stated that we are only required to do 1 field with lights, but that hopefully we can get 4 working ball fields done. He mentioned "Touch-a-Truck" this Saturday. He gave an update on the 2<sup>nd</sup> High

School meetings. There was discussion. Mayor Edwards stated that there will be a Pancake Breakfast Saturday 8-11 at City Hall. He reminded the council that Centerton Day will be Saturday June, 29<sup>th</sup>.

- (5) **Donna Amos- Centerton Cemetery-** Mayor Edwards addressed the council and introduced Donna Amos of the Centerton Cemetery Board. Donna addressed the council. She stated that they are exploring the idea that perhaps it is time for the Cemetery Trust to change from being an all-voluntary group, to having the cemetery managed by the city of Centerton. She gave a short presentation of the current state of the trust and a history of the cemetery itself, including excerpts from board minutes as far back as March 20, 1880. There was discussion. Brian Rabal stated that he would need to do some research. Keith Higginbotham asked that we table this until the 6/11/13 council meeting.
- (6) **Hiring Additional Firefighter Monday thru Friday-** Mayor Edwards addressed the council and expressed the need for these guidelines and standard operating procedures for the new part-time position and gave details. He stated that this is a budgeted item. Fire Chief Delton Bush gave more details, stating that he has wanted a grooming policy put in place for quite some time. There was discussion. Delton gave more details about his ideas for filling the paid position, with pay being \$11.00-\$13.00/hr, depending on qualifications. There was discussion. Brian stated that he would like to review the procedure guidelines and he recommended that the applicants fill out a resume or have a letter of interest for the position. Tommy Laird made a motion to approve the creation of the part-time paid position at the fire department with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried.
- (7) **Resolution 2013-13- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE ON BEHALF OF THE CITY AN AGREEMENT WITH ENGINEERING SERVICES FOR THE CITY OF CENTERTON, ARKANSAS.** Mayor Edwards addressed the council and explained the need for this resolution. He stated that they did a request for qualifications and met with 3 engineering firms. He stated that they did come in at a cost of 12% of the project. Skye Petty made a motion to read the resolution by title only with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Keith Higginbotham made a motion to adopt the resolution with a 2<sup>nd</sup> from Josie Reed. All council members voted in favor and the motion carried.

- (8) **Resolution 2013-14- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE ON BEHALF OF THE CITY AN AGREEMENT WITH ENGINEERING DESIGN ASSOCIATES FOR ENGINEERING SERVICES FOR THE CITY OF CENTERTON, ARKANSAS.** Mayor Edwards addressed the council and explained the need for this resolution. He stated that the fee would be \$8900.00/year. Josie Reed made a motion to read the resolution by title only with a 2<sup>nd</sup> from Misty Elam. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Tommy Laird made a motion to adopt the resolution with a 2<sup>nd</sup> from Misty Elam. All council members voted in favor and the motion carried.
- (9) **Resolution 2013-15- ADOPTING POLICY AND PROCEDURE MANUAL FOR THE CENTERTON POLICE DEPARTMENT AS PROMULGATED BY THE CHIEF OF POLICE.** Mayor Edwards addressed the council and explained the need for this resolution. Josie Reed made a motion to read the resolution by title only with a 2<sup>nd</sup> from Skye Petty. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Tommy Laird made a motion to adopt the resolution with a 2<sup>nd</sup> from Josie Reed. All council members voted in favor and the motion carried.
- (10) **Resolution 2013-16- ESTABLISHING A METHOD FOR AMMENDING CENTERTON POLICE DEPARTMENT POLICIES AND PROCEDURES, AND FOR OTHER PURPOSES.** Mayor Edwards addressed the council and explained the need for this resolution. Keith Higginbotham made a motion to read the resolution by title only with a 2<sup>nd</sup> from Skye Petty. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Keith Higginbotham made a motion to adopt the resolution with a 2<sup>nd</sup> from Misty Elam. All council members voted in favor and the motion carried.
- (11) **Resolution 2013-17- A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE CLOSING OF A UTILITY AND DRAINAGE EASEMENT ON LOTS 154 AND 155 OF THE OAK TREE SUBDIVISION.** Mayor Edwards addressed the council and explained the need for this resolution to set a public hearing for 6/11/13 at 5:45 p.m. Keith Higginbotham made a motion to read the resolution by title only with a 2<sup>nd</sup> from Josie Reed. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Tommy Laird made a motion to adopt the resolution with a 2<sup>nd</sup> from Skye Petty. All council members voted in favor and the motion carried.

**(11)- Reappoint Nick Jewett and Todd Van Es to Planning Commission terms Expiring on 6/30/16-** Mayor Edwards addressed the council and gave details. Tommy Laird made a motion to approve the reappointment of Nick Jewett and Todd Van Es to Planning Commission terms expiring 6/30/16 with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried.

**(12) Pomeroy Property Discussion-** Mayor Edwards addressed the council and gave details about the appraisal that was received for the property, placing value at \$20,000.00. He stated that Trinity had offered \$7500.00 and raised their offer to \$10,000.00. He asked the council for their opinion. There was discussion. The board opted to keep the property.

**(13) Other Business-** Mayor Edwards pointed out the storm siren information found in the council's packets and gave details. He stated that the 3 sirens would cost \$62,000.00 and that he had an offer of \$50,000.00 from Bart Hester from State General Funds and that there was additional grant information available. Josie Reed made a motion to allow Mayor Edwards to continue gathering information for storm sirens for the city with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried. Tommy Laird stated that the Fishing Derby is 6/8/13 from 9-2.

There was no more business or announcements. Josie Reed made a motion to adjourn with a 2<sup>nd</sup> from Tommy Laird. All council members voted in favor and the motion carried.

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Bill Edwards, Mayor

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Todd Wright, City Clerk

