



**CITY OF CENTERTON
CITY COUNCIL MEETING
FEBRUARY 13, 2018**

The city council was called to order at 6:00 p.m. by Mayor, Bill Edwards. The Pledge of Allegiance was recited. The prayer was offered by Keith Higginbotham. Those Present and answering roll call were Mayor Bill Edwards, Keith Higginbotham, Wayne Low, Darren Warren, Misty Elam, Robin Reed and Josie Reed. Those present and not answering roll call were City Clerk Todd Wright, Financial Director Pam Grant, City Attorney Brian Rabal, Street Superintendent Rick Hudson, Police Chief Cody Harper, Fire Chief Delton Bush, Planning Director Lorene Burns, Water & Sewer Superintendent Frank Holzkamper, Animal Control Supervisor Terry Sanchez and Chief Building Inspector Robert Coffelt.

State of the City- Mayor Bill Edwards-

Ladies and Gentleman of the Centerton City Council, and fellow citizens, as your Mayor, I am honored to report to you the State of the City and its future needs. I am grateful for the opportunity that the citizens have given me to serve the City of Centerton over the past 7 years. First of all, I am happy to announce that the City of Centerton is financially sound, and thru fiscal conservation, your staff and City Council has balanced its budget over the past 7years. The 2017 financial statement will be presented tonight and you will see that we are in a good financial condition.

Next, I would like to report on multiple road projects going on in and around our city. First of all, the city is working with the Arkansas DOT to complete a traffic signal, sidewalks and turn lanes at Main Street and Seba Road. Currently the city is working with the utilities to relocate, which could take up to 6 months, and then the remainder of the project will be completed. Also 2017 was a big year for paving several miles of roads in our community to include Allen, Kimmel, and several roads in the Quail Ridge and Sienna subdivisions. The city is also working with a grant to install sidewalks on Gamble Road and Bliss Street and is actively seeking grants for other projects.

Our Planning Department has been very busy with several projects active at one time. At any given time there are 12-15 different subdivisions in some phase of development. The Planning staff added one additional person in 2017 for a total staff of 4 and is able to assign projects to a particular person to give a one stop contact person for each project. Also a new software system was approved to help keep track of the progress of many projects.

Centerton has seen a huge impact on building in our city with a total of over 7000 inspections in 2017, with a total of over \$600,000 in building permit fees for the year. This is the biggest year we have seen, and with the additional subdivisions we will see an increase in inspections this coming year. The Inspection Department also upgraded the software for inspections, so builders can simply send in a request for a inspection and the results will be sent to them in real time. This saves both the city and a builder time and takes the guess work out of the status.

Code Enforcement has implemented new software to keep track of code violations and also MS4 events and grading permits. The software appears to be working well.

The Police Department had over 9000 calls for service and wrote over 2000 reports. Staffing has been increased over the past years and the current staff is 21 full time officers, 2 part-time officers and 2 auxiliary officers, for a total of 25 officers. The city will be looking to add an additional officer this year to serve as a School Resource Officer, if approved by the school board, to help with the increase of students. The city is also adding one additional officer and will look to add one more at mid-year if funds are available. This will give a total staff of 3 command staff, 12 patrol officers, 4 sergeants, 3 CID officers, 3 part time positions, and 2 school resource officers.

Another parks project to be completed this year is the Kinyon Sports Complex, first phase, which will include one competition ball field and 3 practice fields, and should be open in the summer of this year. The city has been installing signage at some of our parks this year and has received a grant to install a splash pad at the McKissic Park. Electronic devices have been added to Kinyon Sports Complex to be able to open the restrooms and turn the lights on remotely. The city will also be upgrading playground equipment in several parks and adding additional parks in the coming year.

The Centerton Fire Department responded to over 950 calls for service in 2017, and is currently staffed with 20 full time firefighters, 1 part-time fire fighter and 26 volunteers.

The Centerton Water and Sewer Department also had a good year is currently working to install electronic metering, where the meters can be read remotely, to have the

ability to detect large amounts of water usage and inform the customers in the event of a major leak.

Centerton Animal control had a great year in adoptions and returning missing pets to their owners by the use of Facebook. The shelter took in 280 dogs in 2017, and two pigs. 109 of the dogs were adopted and the remainders were returned to their owners. The City of Centerton has entered into a 3-year agreement with the City of Bentonville to house their dogs at our location and we are excited about the partnership.

Lastly, I appreciate the opportunity to work with each of you and for the citizens of our community over the past 8 years, and no administration is complete without the support of the Centerton City Council and a loyal staff of great employees. Our city has many hard working employees from the Department heads to the troops that carry out the daily activities and duties to help keep our city running smooth and efficiently.

Thanks for a Job Well Done!!!

- (1) **Council Minutes-** Wayne Low made a motion to approve the January 9th, 2018 City Council minutes, with a 2nd from Robin Reed. All council members voted in favor and the motion carried.

- (2) **Planning and Water & Sewer Minutes-** Keith Higginbotham made a motion to acknowledge receipt of the December 9th, 2017 CWSD meeting minutes and December 19th, 2017 Planning Commission meeting minutes, with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

- (3) **City and Court Financials-** Mayor Edwards stated that 8.33% through the year we have received 9.29% of our budgeted Revenue. He stated that our expenditures were at 8.25%. He highlighted some of the financials for the council. Robin Reed made a motion to accept the January, 2018 City and Court Financials, with a 2nd from Josie Reed. All council members voted in favor and the motion carried.

- (4) **Department Reports- Building Inspection-** Robert Coffelt's report was in the council member's Dropbox packets. **Planning-** Lorene Burns' Planning Project Status Report was in the council member's Dropbox packets. **Police-** Cody Harper's report was in the council member's Dropbox packets. **Streets / Parks & Rec-** Rick Hudson's reports were in the council member's Dropbox packets. **Fire-** Delton Bush's report was in the council member's Dropbox packets. **Water &**

Sewer- Frank Holzkamper's report was in the council member's Dropbox packets. **Animal Control-** Terry Sanchez's report was in the council member's Dropbox packets.

Robin Reed asked Frank Holzkamper about the status of the lawsuit with the City of Gravette. Holzkamper said that we have filed for a summary judgement dismissal, and have a court date of 3/13/18.

Robin Reed asked both the Police and Fire Departments if they carry Narcan. Police Chief Harper said that there is not a need for it at this time for the Police Department. Fire Chief Bush said it is in the works for the Fire Department.

Darren Warren said that it would be nice to see some of the great work Zorro, the K-9 officer is doing, included in the Police Report. Chief Harper said that they can work on adding that.

(5) Ordinance 2018-04- AN ORDINANCE TO REZONE CERTAIN LANDS WITHIN THE CENTERTON CITY LIMITS BELONGING TO CENTERTON LAND COMPANY, LLC; FROM HIGHWAY COMMERCIAL (C-2) TO RESIDENTIAL TOWNHOUSES MULTI-FAMILY (RTH-MF).

Mayor Edwards addressed the Council, stating that this ordinance is to rezone certain lands east of the Mercy Clinic. Edwards said there was a Public Hearing and it was approved by the Planning Commission on 1/23/18.

Mayor Edwards asked the Council if there were any questions. There were none.

Wayne Low made a motion to read the ordinance by title only, with a 2nd from Darren Warren. All council members voted in favor and the motion carried. Brian Rabal read the ordinance by title only. Josie Reed made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Robin Reed made a motion to adopt the ordinance with a 2nd from Wayne Low. All council members voted in favor and the motion carried.

(6) Ordinance 2018-05- AN ORDINANCE TO REZONE CERTAIN LANDS WITHIN THE CENTERTON CITY LIMITS BELONGING TO YOUTH BRIDGE PROPERTIES, LLC; FROM HIGH DENSITY RESIDENTIAL (R-3) TO CENTRAL BUSINESS DISTRICT (C-1).

Mayor Bill Edwards addressed the Council and explained the need for this ordinance to rezone certain lands along Hwy 102. Edwards said there was a Public Hearing on 1/23/18 and it was approved by the Planning Commission.

Mayor Edwards asked the Council if there were any questions. There were none.

Josie Reed made a motion to read the ordinance by title only, with a 2nd from Wayne Low. All council members voted in favor and the motion carried. Brian Rabal read the ordinance by title only. Keith Higginbotham made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Josie Reed made a motion to adopt the ordinance with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried.

(7) Ordinance 2018-06- AN ORDINANCE ACCEPTING THE FINAL PLAT OF OSAGE CREEK SUBDIVISION PHASE II, CREATING LOTS 40-50 & LOTS A & B, CITY OF CENTERTON, BENTON COUNTY, ARKANSAS.

Mayor Bill Edwards addressed the Council and explained the need for this ordinance to accept the Final Plat of Osage Creek Subdivision Phase II.

Mayor Edwards asked the Council if there were any questions. There were none.

Darren Warren made a motion to read the ordinance by title only, with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Brian Rabal read the ordinance by title only. Wayne Low made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Josie Reed. All council members voted in favor and the motion carried. Darren Warren made a motion to adopt the ordinance with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

(8) Ordinance 2018-07- AN ORDINANCE AMENDING THE BUDGET FOR THE OPERATION OF THE CITY OF CENTERTON, ARKANSAS FOR THE CALENDAR YEAR 2017; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

Mayor Bill Edwards addressed the Council and explained the need for this ordinance to amend the City Budget for the calendar year 2017. Edwards pointed out the spreadsheet in the Council's Dropbox with highlights for any changes. He stated that these changes keep all departments under 100% for the year.

Mayor Edwards asked the Council if there were any questions. There were none.

Robin Reed made a motion to read the ordinance by title only, with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Brian Rabal read the ordinance by title only. Robin Reed made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Josie Reed. All council members voted in favor and the motion carried. Wayne Low made a motion to adopt the ordinance with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried. Brian Rabal read the Emergency Clause. Josie Reed made a motion to adopt the Emergency Clause, with a 2nd from Darren Warren. All Council members voted in favor and the motion carried.

(9) Ordinance 2018-08- AN ORDINANCE AMENDING CHAPTER 16.12 STORMWATER POLLUTION PREVENTION OF THE CITY OF CENTERTON MUNICIPAL CODE.

Mayor Bill Edwards addressed the Council and explained the need for this ordinance to amend the Stormwater Pollution Prevention Code.

Mayor Edwards asked the Council if there were any questions. Josie Reed asked if there was any added risk of liability to the City. City Attorney Brian Rabal said there was no added liability.

Josie Reed made a motion to read the ordinance by title only, with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Brian Rabal read the ordinance by title only. Wayne Low made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Keith Higginbotham made a motion to adopt the ordinance with a 2nd from Wayne Low. All council members voted in favor and the motion carried

(10) Resolution 2018-02- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE ON BEHALF OF THE CITY, AN AGREEMENT WITH CEI ENGINEERS, INC. FOR FEMA COMMUNITY RATING SYSTEM ASSISTANCE AND FLOODPLAIN RELATED SERVICES FOR THE CITY OF CENTERTON, ARKANSAS.

Mayor Edwards addressed the Council and explained the need for this resolution to enter into an agreement between the City of Centerton and CEI. For floodplain related services. Edwards stated that this is to renew the contract that is already in place, but about to expire. He said the contract is for three (3) years.

Mayor Edwards asked the Council if there were any questions. There were none.

Josie Reed made a motion to read the resolution by title only with a 2nd from Darren Warren. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Wayne Low made a motion to adopt the resolution with a 2nd from Darren Warren. All council members voted in favor and the motion carried.

(1) Resolution 2018-03- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK, AS REPRESENTATIVES OF THE CITY OF CENTERTON, ARKANSAS, TO ENTER INTO AN AGREEMENT WITH MIRACLE RECREATION EQUIPMENT COMPANY, MONETT, MISSOURI, FOR PLAYGROUND EQUIPMENT FOR VARIOUS PARKS FOR THE CITY OF CENTERTON.

Mayor Edwards addressed the Council and explained the need for this resolution to enter into an agreement for several pieces of playground equipment for parks around the city. Edwards showed the Council some illustrations of the proposed equipment.

Mayor Edwards asked the Council if there were any questions. There were none.

Robin Reed made a motion to read the resolution by title only with a 2nd from Wayne Low. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Robin Reed made a motion to adopt the resolution with a 2nd from Josie Reed. All council members voted in favor and the motion carried

(11) Resolution 2018-04- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK, AS REPRESENTATIVES OF THE CITY OF CENTERTON, ARKANSAS, TO ENTER INTO AN AGREEMENT WITH MORRISON SHIPLEY ENGINEERS, BENTONVILLE, ARKANSAS FOR ENGINEERING AND SURVEYING SERVICES TO PREPARE CONSTRUCTION PLANS FOR SIDEWALK PROJECTS ON GAMBLE ROAD AND BLISS STREET IN THE CITY OF CENTERTON, ARKANSAS.

Mayor Edwards addressed the Council and explained the need for this resolution to enter into an agreement between the City of Centerton and Morrison Shipley Engineers to prepare plans for sidewalks on Gamble Road and Bliss Street. Edwards said the funds for this project are from a grant we received.

Mayor Edwards asked the Council if there were any questions. There were none.

Robin Reed made a motion to read the resolution by title only with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Brian

Rabal read the resolution by title only. Wayne Low made a motion to adopt the resolution with a 2nd from Misty Elam. All council members voted in favor and the motion carried

(12) Resolution 2018-05- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK, AS REPRESENTATIVES OF THE CITY OF CENTERTON, ARKANSAS TO ENTER INTO AN AGREEMENT WITH MODUS STUDIO ARCHITECTURAL AND PROTOTYPING, FAYETTEVILLE, ARKANSAS FOR ARCHITECT SERVICES FOR CITY HALL PROJECT FOR THE CITY OF CENTERTON.

Mayor Edwards addressed the Council and explained the need for this resolution to enter into an agreement between the City of Centerton and Modus Studio Architectural and Prototyping for the new City Hall. Edwards said we did take in 10 different RFQ's and interviewed 3 of them. There was discussion.

Mayor Edwards asked the Council if there were any questions. There were none.

Robin Reed made a motion to read the resolution by title only with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Josie Reed made a motion to adopt the resolution with a 2nd from Darren Warren. All council members voted in favor and the motion carried

(13) Resolution 2018-06- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK, AS REPRESENTATIVES OF THE CITY OF CENTERTON, ARKANSAS TO ENTER INTO AN AGREEMENT WITH BOEN KEMP CONSTRUCTION, FAYETTEVILLE, ARKANSAS FOR CONSTRUCTION OF DUGOUTS AND CONCRETE APRONS FOR THE CITY OF CENTERTON.

Mayor Edwards addressed the Council and explained the need for this resolution to enter into an agreement between the City of Centerton and Boen Kemp Construction for Construction of Dugouts and Concrete Aprons for the 3 remaining ball fields at Kinyon Park. Edwards said this will also include scoreboards for the fields. There was discussion.

Mayor Edwards asked the Council if there were any questions. There were none.

Robin Reed made a motion to read the resolution by title only with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Josie Reed made a motion to adopt the resolution with a 2nd from Robin Reed. All council members voted in favor and the motion carried

(14) Resolution 2018-07- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK, AS REPRESENTATIVES OF THE CITY OF CENTERTON, ARKANSAS TO ENTER INTO AN AGREEMENT WITH FENCECO INC, SPRINGDALE, ARKANSAS FOR CONSTRUCTION OF FENCES FOR THE CITY OF CENTERTON, KINYON SPORTS COMPLEX.

Mayor Edwards addressed the Council and explained the need for this resolution to enter into an agreement between the City of Centerton and Fenceco Inc. for fencing the 3 remaining ball fields at the Kinyon Sports Complex. Edwards said 3 bids were taken. Edwards also pointed out that we did the 3 backstops in last year's budget, which really cut down on the cost of this project.

Mayor Edwards asked the Council if there were any questions. There were none.

Robin Reed made a motion to read the resolution by title only with a 2nd from Wayne Low. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Robin Reed made a motion to adopt the resolution with a 2nd from Misty Elam. All council members voted in favor and the motion carried

(2) Discuss Speed on Bush Road- Mary Honeycutt-

Mayor Edwards addressed the Council and said that Mary Honeycutt had contacted himself and Councilman Wayne Low about discussing the possible reduction of the speed limit on Bush Road with the council. She was invited to speak to the council at this meeting. Mary addressed the council, thanking Low and Edwards for helping her through this process. Honeycutt stated that she lives on Aniston Road in Tamarron Estates subdivision, off of Bush Road. She stated that she had spoken with several of her neighbors about the fact that the speed limit on their section of Bush Road is 35mph. Honeycutt said that there is an older portion of Tamarron Estates on the north side of Bush Road and there are now being new homes built on the south side of Bush Road in the newer phases of Tamarron Estates. She pointed out that the 2 parts of the subdivision, while divided by Bush Road, function as one neighborhood. She said they share a bus stop, walk together, run together, play together, ride bikes together, etc. She pointed out that there were no sidewalks on that section of Bush Road at this time. Honeycutt stated that there have been some close calls, but nothing has happened yet, so they were trying to be proactive. She stated that she and her neighbors thought that reducing the speed limit to 25mph on their section of Bush Road would be very helpful. She stated that she did understand that Bush Road was a

Collector Road and would take on more traffic as the city grows. There was discussion. Robin Reed asked Police Chief Cody Harper if there have been any noticeable issues in this area. Harper said not on Bush Road, but they have increased patrols within the Tamarron Estates neighborhood, due to speeders inside the neighborhood. Mayor Edwards pointed out that the statistics show that last year there were no stops on that section of Bush Road, but there were 21 stops within the neighborhood. He noted there have been added patrols in the area. Street Superintendent Rick Hudson addressed the council, stating the Federal Highway Commission categorizes city streets into 3 categories: **Neighborhood-** Streets within the neighborhoods, where you have access from your driveways, and your kids can play in the streets a little better, because it is 20-25mph. **Collector-** Streets that collect from the neighborhood streets and subdivisions, transporting everything locally, within the community. **Arterial-** Streets that take you from community to community, major point to major point. Hudson said that the speed always increases as you move along these three (3) street types. Hudson said the Federal Highway Commission recommends 30-50mph on Collector roads. Hudson stated that Bush Road will be a future major road for the city. There was discussion. Mayor Edwards offered to put the speed sled on Bush Road in the next couple of weeks and to analyze the statistics. He said if there are any findings, we can possibly revisit it in May. No action was taken by the council, regarding the speed limit. Honeycutt thanked the Council for their time.

(3) Other Business-

- **Police- Ron Yousey-** Police Chief Cody Harper addressed the council, stating that Officer Ron Yousey has accepted a position with Bentonville Public Schools at Bentonville West High School, as a Security Officer. Harper said Yousey wished to stay on the PD in a part-time capacity, with a 20-hour per month minimum schedule. Harper asked the council to approve a part-time position for Yousey. There was discussion. Keith Higginbotham made a motion to approve a part-time position at the Centerton Police Department for Officer Yousey at his current pay, with a 2nd from Robin Reed. All Council members voted in favor and the motion carried.
- **Annexation-** Mayor Edwards presented the Council with an illustration of areas for consideration of annexation to help clean up our city boundaries. He said he would like to put this issue on the November Ballot for Election. Edwards said he would like to hold 2 separate meetings with the 190 property owners involved, with the first meeting being 3/1/18 at 6:00 PM and the second meeting being 3/6/18 at 6:00 PM. There was discussion. The Council was in agreement to move forward with the public meetings.

- **Main Street Retail Concept-** Mayor Edwards presented the Council with a concept drawing from the Planning Department for a retail building in discussions for Main Street, south of Spring Street to Hwy 102. There was discussion.

(4) Announcements-

- Coffee/Breakfast with the Mayor- 2/17/18

(5) Adjourn-

Josie Reed made a motion to adjourn at 7:42 PM with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried.

Bill Edwards, Mayor

Todd Wright, City Clerk