

**CITY OF CENTERTON
CITY COUNCIL MEETING
JULY 12, 2016**

The city council was called to order by Mayor, Bill Edwards. The Pledge of Allegiance was recited. The prayer was offered by Keith Higginbotham. Those Present and answering roll call were Mayor Bill Edwards, Keith Higginbotham, Josie Reed, Robin Reed, Wayne Low and Skye Petty. Misty Elam was absent. Those present and not answering role call were Pam Grant, Brian Rabal, Planning- Larry Wilms, Street Superintendent Rick Hudson, Police Chief Cody Harper, Chief Building Inspector Robert Coffelt, Animal Control Supervisor Terry Sanchez and Fire Chief Delton Bush. City Clerk Todd Wright and Water & Sewer Superintendent Frank Holzkamper was absent.

Presentation- Mayor Edwards presented Keith Higginbotham with the Jack R. Rhodes Distinguished Service Award for 25 Years as an elected official.

- (1) **Council Minutes-** Skye Petty made a motion to approve the June 14th, 2016 city council minutes with a 2nd from Wayne Low. All council members voted in favor and the motion carried.

- (2) **Planning, Parks & Rec and Water & Sewer Minutes-** Josie Reed made a motion to acknowledge receipt of the May17th, 2016 CWSD, May 3rd, 2016 Parks & Rec and May 24th, 2016 Planning meeting minutes with a 2nd from Robin Reed. All council members voted in favor and the motion carried.

- (3) **City and Court Financials-** Mayor Edwards stated that 50% through the year we have received 60.28% of our budgeted revenue. He stated that our expenditures were at 47.48%. He highlighted some of the financials for the council. Wayne Low made a motion to accept the June 2016 City and Court financials with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried.

- (4) **Ordinance 2016-24- AN ORDINANCE AMMENDING THE BUDGET FOR THE OPERATION OF THE CITY OF CENTERTON, ARKANSAS FOR THE CALENDAR YEAR 2016; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.** Mayor Bill Edwards addressed the council and

explained the need for this ordinance to amend the budget and detailed the changes for the council, as follows:

General Revenues Overall the amended budget is a \$400,000 increase, I adjusted the revenues as follows, Building Permits, added \$150,000, County Sales Tax, added \$75,000, Current/Del Taxes, added \$50,000, Police Fines added \$125,000 and I added a new line School Resource Officer, for \$22,000 which this is what the school will reimburse this year.

Admin Code Enforcement has been moved to the General Fund Street Department which will effect, Apres, Hourly Wage, Medicare and Social Security Expense. I also adjusted the Capitol Purchases we started with \$20,000 and I adjusted \$14,000 to Park Project and left \$6,000 in the Capitol Purchases so no real change just an adjustment. I also added \$5,000 to Hourly Part Time, which had \$4,000 in it but we used the part time person at court to keep them caught up. I wanted to add the funds to keep the temporary person in the event of being shorthanded.

Building Inspection I added \$10,000 to Computer Expense to go ahead and update the BSA software they use.

Court I added \$12,000 to convert out part time position we had to admin to a full time position at the court, this will cover the remainder of the year and we want to hire this position at \$10.00 per hour plus benefits which I adjusted those on this sheet.

Fire I adjusted to add 3 more full time positions, I also added \$30,000 to the overtime budget, and deducted \$10,000 from the part time budget to cover some of this.

Parks and Rec I added \$20,800 to cover our seasonal employees, which was missed in the original budget, and added \$100,000 to the sports park to cover the cost of the concession stand and add 3 back stops to the other 3 baseball fields.

Planning I moved \$20,000 from the Economic Development Study to Contract Labor to hire a consultant to help us with our zoning code and landscaping ordinance.

Police I adjusted Capitol Purchases by \$11,500 to add to the funds we already had budgeted to purchase 2 vehicles, all the lights and stuff will come out of the Act 988 Fund. I also adjusted the line items to add 2 officers, we have been adding one each 6 months, and the 2nd officer if a replacement for the one going to the high school. I adjusted Radios and Beepers \$2,000 as I received a grant this will balance out this line item. I added \$17,000 to the uniform budget, we received \$1,850 in grants and also I added \$5,000 for uniforms for our new folks and to carry us the rest of the year. Also \$10,000 was added to purchase protective gear in the event of an incident, this is being matched with a \$5,000 Grant.

Streets, General Fund I adjusted line items to move our Code Enforcement Officer there since he reports to Rick. Also I added \$28,000 to capitol purchases to pay for the truck for code enforcement that was approved, this includes the truck and lights. In summary we are having a very good year so far and feel we can cover these changes.

There was discussion. Keith Higginbotham made a motion to read the ordinance by title only with a 2nd from Skye Petty. All council members voted in favor and the motion carried. Brian Rabal read the ordinance by title only. Wayne Low made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Josie Reed. All council members voted in favor and the motion carried. Keith Higginbotham made a motion to adopt the ordinance with a 2nd from Wayne Low. All council members voted in favor and the motion carried. Brian Rabal read the emergency clause. Josie Reed made a motion to adopt the emergency clause with a 2nd from Wayne Low. All council members voted in favor and the motion carried.

(5) **Department Reports- Building Inspection-** Robert Coffelt addressed the council and detailed the report in the council's Dropbox packets. He said they have been busy. Robert said there are currently only 484 available, buildable lots in Centerton. **Planning-** Larry Wilms addressed the council and detailed the Planning Project Status Report. Larry detailed the 5 factors involved in the Board of Adjustments requirements for variance requests. Larry stated that the planning Department has processed more projects in the last 6 months than they did the previous 5 years. Larry stated that Carletta Ross has been hired as a Planning Assistant and that she is also recording the Planning Meeting minutes. Larry stated that there are 8 subdivisions currently under construction. Larry stated that Conditional Uses and Re-zones both require Public Hearings. **Police-** Chief Cody Harper addressed the council and pointed out the stats for the previous month. Cody stated that they are putting around \$3000.00 in the 988 Fund every month, and that should put them on a pace to replace a vehicle every 6 months. Cody detailed some recent arrests. He stated that Dean and TJ graduated from Basic SRO training in Little Rock last month and that they will be getting Advanced SRO Training in Florida this month. Cody said they will be interviewing for the open full-time position this Thursday, as well as a part-time position. **Streets / Parks & Rec-** Rick Hudson addressed the council and detailed his reports in the Council's Dropbox packets. Rick stated that they had another utility issue on Gamble Road, but the traffic signals are going in. Rick stated that the street improvements that were shared with the County are completed and look good. Rick stated that he is working with the County to get improvements to Herbaugh Road in next year's budget. He stated that the County will be responsible for 75%

of that project and the City of Centerton will have 25%, with some assistance from the subdivision we just took in. Rick stated that he just sent off the last of the FEMA paperwork for around \$16,000.00 for the McKissick Park Walking Trail. He stated that we have received \$112,000.00 for Road Improvements and have already put part of that money out. Rick stated that they are having to re-engineer the improvement to the Kimmel/Fish Hatchery and Main Street intersection, due to utility issues. Rick gave an update on training and education. He said they are working on drainage cleanup on Main Street for the new few weeks. **Fire-** Delton Bush said they are at 506 runs for the year and have a staff of 29 firefighters. He said that the new High School has been great to work with. Delton thanked the Council for the amended budget to be able to add additional staff. He said the volunteer world is not what it used to be. Delton stated that they will be burning some of the structures on East Centerton Blvd. in the next few weeks. He said the PD and the FD have been able to do valuable training in those homes. Delton gave an update on training. **Water & Sewer-** Frank was absent, but placed a report in the council's Dropbox. **Animal Control-** Terry Sanchez pointed out his report in the council's packets. He said there are 13 dogs currently at the shelter. **Administration-** Pam had nothing for the council. **Mayor-** Mayor Edwards addressed the council and stated that he has had some responses from his letter writing campaign.

- (6) Purchase 2- 2016 Dodge Chargers for Police Department-** Keith Higginbotham made a motion to purchase 2- 2016 Dodge Chargers for the Police Department with a 2nd from Wayne Low. All council members voted in favor and the motion carried.
- (7) Discuss Fireworks Ordinance-** There was much discussion. No action was taken.
- (8) Announcements-** Mayor Edwards stated that Coffee with the Mayor will be Saturday, July 23rd, Coffee with the Congressman will be Monday, July 25th, Starbucks Ribbon Cutting will be Thursday, July 14th, and Bentonville West High School Grand Opening will be Friday, July 29th.

Executive Session- Robin Reed made a motion to enter into Executive Session to discuss a Police matter with a 2nd from Skye Petty. All council members voted in

favor and the motion carried. The Council and the Mayor retired to the Conference Room. Skye Petty made a motion to return from Executive Session with a 2nd from Robin Reed. All council members voted in favor and the motion carried. Skye Petty made a motion to write-off the amount discussed in Executive Session with a 2nd from Robin Reed. All council members voted in favor and the motion carried.

Keith Higginbotham made a motion to adjourn with a 2nd from Wayne Low. All council members voted in favor and the motion carried.

Bill Edwards, Mayor

Todd Wright, City Clerk

