

**CITY OF CENTERTON  
CITY COUNCIL MEETING  
MARCH 11, 2014**

The city council was called to order by Mayor, Bill Edwards. The Pledge of Allegiance was recited. The prayer was offered by Keith Higginbotham. Those Present and answering roll call were Mayor Bill Edwards, Keith Higginbotham, Skye Petty, Misty Elam, Robin Reed, Josie Reed and Tommy Laird. Those present and not answering roll call were Todd Wright, Jennifer Robinson, Brian Rabal, Street Superintendent Rick Hudson, Police Chief Lance Johnson, Animal Control Supervisor Terry Sanchez, Water & Sewer Superintendent Frank Holzkamper, Planning Director Lorene Burns and Building Inspector Robert Coffelt and Fire Chief Delton Bush

- (1) **Council Minutes-** Skye Petty made a motion to adopt the minutes from the February 11, 2014 city council meeting with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried.
  
- (2) **Planning, Water & Sewer and Parks Minutes-** Josie Reed made a motion to acknowledge receipt of the January 28, 2014 Planning and Board of Adjustment meetings minutes, January 16, 2014 Water & Sewer minutes and the November 5, 2013 Parks and Recreation minutes and Interlocal Government meeting minutes from April 11, 2013 and July 24, 2013 with a 2<sup>nd</sup> from Keith Higginbotham. All council members voted in favor and the motion carried.
  
- (3) **City and Court Financials-** Mayor Edwards stated that we are 16.66% through the year and we have received 23% of our revenue. He stated that our expenditures are at 14%. Mayor Edwards stated that we have to charge an Education Fee on Commercial projects and that it has to come from somewhere. He stated that we received a bill for \$5700.00. He stated that we had already collected it and had enough revenue to cover it, but needed to show where we paid it back out. He stated that Capital Expenses were high in Animal Control due to the new truck coming in and that they had to replace their heater at the Shelter. There was discussion. Skye Petty made a motion to accept the February 2014 City and Court financials with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried.
  
- (4) **Department Reports- Building Inspection-** Robert Coffelt stated that permits were down in February due to the weather. He stated that the State is reviewing the fees for overcharges on the surcharges on the Commercial projects. Robbie

detailed some current projects, stating that Benton County Waste was completed, the liquor store should be completing plumbing this week, the Neighborhood Market is partially plumbed and they have started the walls. He stated that they have started the footings at the Nursing Home. He said that the Mercy plans were approved and that the groundbreaking would be Thursday at 10:00 a.m. He stated that he will be in Hot Springs next week for a Code Enforcement Convention and that Cherie will be handling things while he is gone. **Planning-** Lorene Burns stated that we have a new Planning Assistant that started February 24<sup>th</sup> and her name is Melissa Hornick. Lorene stated that the Planning Commission is requesting the Council's approval to add Carol Parker to the Planning Commission. She detailed some current projects, stating that Mercy was approved, that Creekside subdivision was approved with contingencies and the Annexation paperwork was in process. She stated that they received development plans and a subdivision plat for the Wal-Mart property and gave details. She stated that there is a re-zone for 2 acres of property on the west side of Greenhouse Road between Kleenco and the Brewer property on the corner of Kimmel Road, to allow access to Greenhouse Road from the Commercial property. Lorene stated that Jennifer cut a check today for the Willow Crossing Cash Bond to satisfy that contract and a letter will be mailed out. Lorene stated that she attended the Northwest Arkansas Bike/Pedestrian Plan meeting last week and gave details. **Police-** Police Chief Lance Johnson pointed out the stats for February 2013 and February 2014, gave some details and asked if there were any questions. He stated that he has 2 officers in Basic Crime Scene training and had sent 2 officers to Verbal Communication training and gave some details. He stated that he wanted to do "Below 100" training with the PD and FD to cut down or eliminate "line of duty" driving deaths and injuries. He stated that all of his vehicles are up and running and that he bought 2 new radars with his grant money. He stated that he is still 1 officer short and hopes to know more on that situation by next month. Lance reminded everyone about the Chili Supper this Saturday at 5:00 p.m. **Court-** Lance stated that Elisabeth will be doing some training and that all was going well with Court at this time. **Street-** Rick Hudson stated that the pre-treatment of the roads was very beneficial in the last winter storm, with everything cleaned up within 2 ½ days. He stated that Hwy102 is getting close to completion and gave details and that the Walker Street project was 80% done. Rick stated that the Walking Trail Bridge has been built and that they will be starting the trails portion once the weather gets a little nicer. He stated that the Sports Complex paperwork has been submitted to the State and they are meeting with us next week. He reminded everyone of the \$250,000.00 grant we received for street improvement and stated that he has some of the misc. overlays preparing to go out to bid. He stated that the Seba Road Project is out to bid right now and he is still waiting on direction from the School District. He said they have gotten no true and definite traffic pattern or direction of traffic from them. He stated that the District has gotten a bid for \$24,000.00 to do a traffic study and that they wish to split that 3 ways between the City, County and School District. Rick stated that the Creekside subdivision has been approved and they are working on a Geo-tech survey. Rick stated that the Council approved the hiring of

a new full-time employee and that they hired Steven Olds for the Street Department. Rick stated that they will be going to a 4-Day workweek starting next week, which is common in their line of work. **Fire-** Fire Chief Delton Bush stated that they have had 144 fire runs for the year and that they have 39 firefighters at this time. He stated that he has 1 firefighter at the academy and have 3 recent additions to the department, with 2 of those being well trained full-time firefighters locally and one trained firefighters from Texas. He stated that they have Captain Training this month to promote guys into those 3 positions. He said the new medical truck should be here the first of April. Delton stated that the station is looking really nice. Delton also touched on firefighter safety items and upcoming training opportunities. **Water-** Frank Holzkamper stated that the Greenhouse Road Sewer Project is still progressing. He said the Decatur is going to the State tomorrow and once we hear back, we will begin the easement process. Frank stated that he still hopes to begin construction this summer. Frank presented the council with new Organizational charts for the CWSD and detailed their future plans. **Animal Control-** Mayor Edwards addressed the council because Terry had to step out and stated that everything was going well at the shelter. He stated that the new truck in and up and running. Terry stated that they currently have 2 dogs at the shelter. **Administration-** Jennifer thanked Bill and Anthony for helping while she has been part-time. She stated that the audit is in progress. **Mayor-** Mayor Edwards stated that All State Insurance is going to come in and make a supplemental Insurance proposal to the City employees along with Colonial Insurance. Jennifer stated that open enrollment is in May. Mayor Edwards stated that the “No Soliciting” stickers came in and they are trying to figure out how to distribute them. He gave details about the program and the code. There was discussion. He reminded everyone about the Mercy groundbreaking on Thursday and also that “Coffee with the Mayor” is this Saturday. Mayor Edwards stated that the Storm Sirens should be installed by the next meeting. He also stated that he contacted Dan Skoff about doing another Stormchaser Training in April.

- (5) **Discuss 2012 Audit-** Jennifer Robinson addressed the council and stated that all council members should have received copies of the audit in the mail. She stated that there were a couple of findings that she wanted to discuss. She stated that the first item was that the expenditures exceeded the budget by \$59,000.00 and that the other budgets were not prepared. She stated that we amended the budget this year to include those individual budgets to correct that part of the finding. She stated that the end of the year for the budget is December 31<sup>st</sup>, but that when they do the audit, the items that billed at the end of the year, but don't get paid until the beginning of the next year, show up on the financial audit. Jenny stated that she is supposed to give the auditors a list of those items. She stated that she did not appropriate enough in the amended budget to cover those items in this budget. She stated that we have changed our process to correct that problem moving forward. Jennifer stated that the last item that the auditors found was that we didn't have a Disaster Recovery Plan in place for our electronic information. She

stated that we are working with Clear Point to help us with that. Mayor Edwards stated that it is 75% complete at this time. There was discussion. Skye Petty made a motion to acknowledge receipt of the 2012 Audit with a 2<sup>nd</sup> from Josie Reed. All council members voted in favor and the motion carried.

**(6) Discuss Joint Traffic Study for 2<sup>nd</sup> High School-** Mayor Edwards addressed the council and stated that we have met with the School District a couple of times now and that they want to bring a site plan to the City in our April Planning meeting. He stated that the District wants us to partner with them on a joint Traffic Study. He stated that this is within his spending allowance, but it is not something that we normally do, so he wanted to bring it before the council. There was discussion. Tommy Laird made a motion to allow the Mayor to use his discretion to discuss with the County and the District with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried.

**(7) Appoint Carol Parker to Planning Commission-** Carol Parker addressed the council. Tommy Laird made a motion to appoint Carol Parker to the Planning Commission with a 2<sup>nd</sup> from Keith Higginbotham. All council members voted in favor and the motion carried.

**(8) Appoint Angela Clark and Joey Ingle to Parks & Recreation Advisory Board-** Mayor Edwards addressed the council and gave information about the 2 candidates. Robin Reed made a motion to appoint Angela Clark and Joey Ingle to the P&R Advisory Board with a 2<sup>nd</sup> from Tommy Laird. All council members voted in favor and the motion carried.

**(9) Discuss Changing May Council Meeting Date-** Mayor Edwards addressed the council and stated that he has a possible conflict with the scheduled May 13, 2014 council meeting. There was discussion. Josie Reed made a motion to move the May 2014 Centerton City Council Meeting to May 6, 2014 with a 2<sup>nd</sup> from Misty Elam. All council members voted in favor and the motion carried.

**(10) Ordinance 2014-10- AN ORDINANCE AMMENDING CENTERTON MUNICIPAL CODE, TITLE 14 TO CORRECT THE PORTION OF THE ZONING MAP AS IT RELATES TO LOTS 115 AND 116 OF THE COPPER OAKS SUBDIVISION WITHIN THE CITY OF CENTERTON CITY LIMITS.** Lorene Burns addressed the council and explained the need for this ordinance. Tommy Laird made a motion to read the ordinance by title only with a 2<sup>nd</sup> from Josie Reed. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Tommy Laird made a motion to suspend the rule requiring the reading of the

ordinance on 3 separate occasions with a 2<sup>nd</sup> from Skye Petty. All council members voted in favor and the motion carried. Tommy Laird made a motion to adopt the ordinance with a 2<sup>nd</sup> from Josie Reed. All council members voted in favor and the motion carried. Brian Rabal read the emergency clause. Tommy Laird made a motion to adopt the emergency clause with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried.

(11) **Ordinance 2014-11- AN ORDINANCE CHANGING THE NAME OF SOUTH FISH HATCHERY ROAD AND GINN ROAD TO SOUTH MAIN STREET; AND CHANGING THE NAME OF MAIN STREET TO NORTH MAIN STREET; IN THE CITY OF CENTERTON, ARKANSAS.** Mayor Edwards addressed the council and explained the need for this ordinance and gave details. There was discussion about the 5 houses that would be affected. Josie Reed made a motion to do a 1<sup>st</sup> reading of the ordinance by title only and notify the 5 residents by letter with a 2<sup>nd</sup> from Tommy Laird. All council members voted in favor and the motion carried. Brian Rabal did a 1<sup>st</sup> reading of the ordinance by title only.

(12) **Resolution 2014-05- A RESOLUTION AUTHORIZING THE MAYOR AND CITY OF CENTERTON, ARKANSAS, TO ENTER INTO AN EQUIPMENT RENTAL AGREEMENT WITH JA RIGGS TRACTOR CO, SPRIGDALE, ARKANSAS, FOR RENTAL OF A TRACTOR/LOADER/BACKHOE.** Mayor Edwards addressed the council and explained the need for this resolution. Brian recommended that the council approve the proposal and come back with a resolution when there is an actual contract. Keith Higginbotham made a motion to table the resolution but to approve the “proposal” to get the equipment ordered with a 2<sup>nd</sup> from Robin Reed. All council members voted in favor and the motion carried.

There was no other business or announcements and Tommy Laird made a motion to adjourn with a 2<sup>nd</sup> from Josie Reed. All council members voted in favor and the motion carried.

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Bill Edwards, Mayor

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Todd Wright, City Clerk

