



Minor Project Floodplain Development Permit Application

OFFICE USE ONLY	
Date Received:	_____
File Number:	_____

This application packet is for a Floodplain Development Permit for **Minor Projects** only. The project must meet the criteria listed below. If the answer to any of the above criteria is **No**, then the project is not eligible for a Minor Project Floodplain Development Permit and the applicant must apply for a general floodplain development permit.

CRITERIA FOR MINOR PROJECTS

- Yes No The project limit of disturbance is 5 acres or less.
- Yes No The project **does not include** construction, renovation, or expansion of a residential or commercial structure.
- Yes No **No portion** of the project site is located within a wetland regulated under Part 303, Wetlands Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.
- Yes No The project **does not include** a proposal to place more than 300 cubic yards of fill within the 100-year floodplain (e.g. the Special Flood Hazard Area).

*If the answer to any of the above criteria is **No**, then the project is not eligible for a **Minor Project Floodplain Development Permit** and the applicant must apply for a general floodplain development permit.*

SECTION I: Applicant and Project Information

A. OWNER INFORMATION

_____	_____
<i>Property owner(s)</i>	<i>Applicant (if different from Owner):</i>
_____	_____
<i>Telephone No.</i>	<i>Telephone No.</i>
_____	_____
<i>Fax No.</i>	<i>Fax No.</i>
_____	_____
<i>Email</i>	<i>Email</i>
_____	_____
<i>Address</i>	<i>Address</i>
_____	_____
<i>Signature</i>	<i>Signature</i>

B. PROJECT INFORMATION

1. Project Location (Legal Description)

Address: _____

2. Detailed Site Plan (please attach detailed site plan that includes the following):

- Location map
- Plan view of project features
- Elevation dimensions of project features. Elevation certificates, elevation surveys, or drawings are acceptable.
- Cross section drawings through any fill areas, showing existing and proposed grades.
- Volumes of cut and fill in cubic yards (provide computations).

B. PROJECT INFORMATION (continued)

3. Description of Project (select all included activities)

- | | |
|--|---|
| <input type="checkbox"/> Clearing | <input type="checkbox"/> Drilling |
| <input type="checkbox"/> Placement of fill material | <input type="checkbox"/> Dredging |
| <input type="checkbox"/> Grading | <input type="checkbox"/> Placement of riprap |
| <input type="checkbox"/> Mining | <input type="checkbox"/> Repair (only) of vehicular bridge |
| <input type="checkbox"/> Excavation (not related to residential or commercial development) | <input type="checkbox"/> Repair (only) of pedestrian bridge |
| <input type="checkbox"/> Other (subject to approval by the FPA): | |

Only development activities listed above can be considered for a **Minor Project Floodplain Development Permit**. If the proposed development is not listed above, then the applicant must apply for a general floodplain development permit.

C. SIGNATURE

I certify that to the best of my knowledge the information contained in this application is true and accurate.

(PRINTED NAME)

(SIGNED NAME)

(DATE)

SECTION II: (To be completed by Floodplain Administrator)

A. FLOODPLAIN MANAGEMENT INFORMATION

- The proposed development is located in Zone: AE AO AH Other: _____
- The proposed development is located on FIRM map panel: _____ (number and suffix)
- The date on the FIRM is _____
- Base flood elevation at the site: _____ feet above mean sea level (MSL) N/A (Zone A or underground)
- Vertical datum used in the Flood Insurance Study, on flood maps and in surveys is: _____
- Source of the base flood elevation (BFE)
 FIRM (flood map) FIS Other: _____
- Is the proposed development also located within a "regulatory floodway"? YES NO
If **YES**, a **No Rise Certificate** is necessary before proceeding. If **NO**, continue.

B. PERMIT DETERMINATION

- Yes No The proposed development is in conformance with local Flood Damage Prevention Ordinance.
- Yes No The Minor Project Floodplain Development Permit issued, subject to any conditions attached to and made part of this permit. Reasons for denial are contained in a separate document

SIGNATURE

DATE

The applicant is reminded that this document is a development permit only. An inspection and a Compliance Certificate **may** be required before the development can be occupied or used.

C. APPEALS

- Yes No Is the denial of the permit appealed to the Appeal Board?

Hearing date: _____

- Yes No Is the Appeal approved?

Reasons/Conditions of Decision: _____
