

**CITY OF CENTERTON
CITY COUNCIL MEETING
NOVEMBER 8, 2016**

The city council was called to order by Mayor, Bill Edwards. The Pledge of Allegiance was recited. The prayer was offered by Todd Wright. Those Present and answering roll call were Mayor Bill Edwards, Keith Higginbotham, Josie Reed, Robin Reed, Wayne Low, Skye Petty and Misty Elam. Those present and not answering roll call were Todd Wright, Pam Grant, Brian Rabal, Planning Director Lorene Burns, Street Superintendent Rick Hudson, Police Chief Cody Harper, Chief Building Inspector Robert Coffelt, Fire Chief Delton Bush, Water & Sewer Superintendent Frank Holzkamper and Animal Control Supervisor Terry Sanchez.

- (1) **Council Minutes-** Skye Petty made a motion to approve the October 10th, 2016 city council minutes with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

- (2) **Planning, Board of Zoning Adjustments, Parks and Recreation and Water & Sewer Minutes-** Josie Reed made a motion to acknowledge receipt of the September 22nd, 2016 CWSD, September 27th, 2016 Planning, September 27th, 2016 Board of Zoning Adjustments and July 5th, 2016 meeting minutes with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried.

- (3) **City and Court Financials-** Mayor Edwards stated that 83% through the year we have received 91% of our budgeted revenue. He stated that our expenditures were at 76%. He highlighted some of the financials for the council. Wayne Low made a motion to accept the October 2016 City and Court financials with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

- (4) **Discuss Current Bond- Daniel Allen-** Mayor Edwards addressed the council and introduced Daniel Allen from Raymond James. He was invited to speak to the council, regarding our current and proposed Sales Tax Bonds. Daniel presented the council with a Refunding and Market Update report and detailed the performance of our current bonds. Daniel stated that Centerton has seen a high percentage of growth over the last several years. Daniel stated that the amount the

city currently has to borrow against is \$1,071,250.00. He stated that for borrowing purposes, they assume 0% growth. Daniel presented the council with a chart showing that, in today's market, the city could sell \$15,310,850.00 in bonds. He stated that \$9,700,866.00 could be available for project funds. He stated that it would require voter approval. Daniel pointed out a Calendar of Events in the packet, should the council decide to pursue levying the sales tax. He stated that the process would take about 136 days. There was discussion. Daniel stated that the project funds are typically expected to be spent within 3 years. Daniel pointed out that this would not be a tax increase. He said that because we are growing so fast, we are going to take the existing tax, refinance the existing debt, and then add new bonds, all still paid from the 1% sales tax. He stated that if the voters do not approve the projects, the sales tax still stays in place until the current bonds are paid off, so this is not a vote for 1% or 0%, there is still a 1% sales tax in place. This is only to extend the 1%. There were no questions from the council. No action was taken.

(5) Ordinance 2016-40- AN ORDINANCE ACCEPTING EASEMENT DEDICATIONS BY ARC CONSTRUCTION & DEVELOPMENT, INC. PER TRACT COMBINATION PLAT OF LOTS 8, 9, 19, 20, 21 AND 22 OF CENTERPOINT SUBDIVISION (PHASE 1), CITY OF CENTERTON, AS PER FINAL PLAT RECORDED IN PLAT BOOK 1, PAGE 263 IN THE RECORD OF BENTON COUNTY, ARKANSAS. Mayor Bill Edwards addressed the council and explained the need for this ordinance to accept easement dedication and gave details. There was discussion. Wayne Low made a motion to read the ordinance by title only with a 2nd from Keith Higginbotham. All council members voted in favor and the motion carried. Brian Rabal read the ordinance by title only. Keith Higginbotham made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Josie Reed. All council members voted in favor and the motion carried. Keith Higginbotham made a motion to adopt the ordinance with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

(6) Ordinance 2016-41- AN ORDINANCE ACCEPTING THE RIGHT-OF-WAY AND EASEMENT DEDICATIONS BY CAN-ARK DIAMOND REALTY-GREENHOUSE, LLC. PER PROPERTY LINE ADJUSTMENT PLAT, PART OF THE NW 1/4, NW ¼ OF FRACTIONAL S2-T19N-R31W, CITY OF CENTERTON, BENTON COUNTY, ARKANSAS. Mayor Bill Edwards addressed the council and explained the need for this ordinance to accept right-of-way and easement dedications. There was discussion. Robin Reed made a motion to read the ordinance by title only with a 2nd from Wayne Low. All council members voted in favor and the motion carried. Brian Rabal read the

ordinance by title only. Josie Reed made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Keith Higginbotham made a motion to adopt the ordinance with a 2nd from Wayne Low. All council members voted in favor and the motion carried.

- (7) **Ordinance 2016-42- AN ORDINANCE ACCEPTING THE RIGHT-OF-WAY DEDICATIONS PER TRACT SPLIT PLAT OF DEED BOOK 2015, PAGE 33842, PROPERTY OWNED BY GREENHOUSE HOLDINGS, LLC, S2-T19N-R31W, CITY OF CENTERTON, BENTON COUNTY, ARKANSAS.** Mayor Bill Edwards addressed the council and explained the need for this ordinance to accept right-of-way and easement dedications. There was discussion. Wayne Low made a motion to read the ordinance by title only with a 2nd from Skye Petty. All council members voted in favor and the motion carried. Brian Rabal read the ordinance by title only. Keith Higginbotham made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Josie Reed. All council members voted in favor and the motion carried. Keith Higginbotham made a motion to adopt the ordinance with a 2nd from Misty Elam. All council members voted in favor and the motion carried.
- (8) **Ordinance 2016-43- AN ORDINANCE ACCEPTING THE CORRECTIVE REPLAT OF LOTS A & B, QUAIL HOLLOW SUBDIVISION, PHASE 1, CENTERTON, BENTON COUNTY, ARKANSAS.** Mayor Bill Edwards addressed the council and explained the need for this ordinance to accept this corrective replat. There was discussion. Wayne Low made a motion to read the ordinance by title only with a 2nd from Josie Reed. All council members voted in favor and the motion carried. Brian Rabal read the ordinance by title only. Skye Petty made a motion to suspend the rule requiring the reading of the ordinance on 3 separate occasions with a 2nd from Misty Elam. All council members voted in favor and the motion carried. Wayne Low made a motion to adopt the ordinance with a 2nd from Josie Reed. All council members voted in favor and the motion carried.
- (9) **Resolution 2016-25- A RESOLUTION AMENDING THE EMPLOYEE POLICY HANDBOOK OF THE CITY OF CENTERTON, ARKANSAS.** Mayor Edwards addressed the council and explained the need for this resolution to amend the Employee Policy Handbook for the city. He recommended that the council table the resolution at this time. Robin Reed made a motion to table the resolution with a 2nd from Josie Reed. All council members voted in favor and the motion carried.

(10) **Resolution 2016-26- A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK, AS REPRESENTATIVES OF THE CITY OF CENTERTON, ARKANSAS, TO ENTER INTO AN AGREEMENT WITH THOMAS FENCE COMPANY, BETHEL HEIGHTS, ARKANSAS FOR BACKSTOPS FOR THE KINYON SPORTS COMPLEX.** Mayor Edwards addressed the council and explained the need for this resolution to enter into an agreement with Thomas Fence Company for backstops at the Kinyon Sports Complex. There was discussion. Robin Reed made a motion to read the resolution by title only with a 2nd from Wayne Low. All council members voted in favor and the motion carried. Brian Rabal read the resolution by title only. Robin Reed made a motion to adopt the resolution with a 2nd from Josie Reed. All council members voted in favor and the motion carried.

(11) **Department Reports- Building Inspection-** Robert Coffelt addressed the council and detailed the report in the council's Dropbox packets, giving updates on current projects in the City. Robert stated that the new software should be finalized in December. He stated that he and Cherie attended their Inspector Certification Training for Electrical and Plumbing and that it went well. Robert said it has been busy, with 30 permits already pulled in November. **Planning-** Lorene Burns addressed the council and detailed her Planning Project Status Report. She stated that the Planning Commission meeting for November was moved up, due to Thanksgiving. She stated that she and the Mayor attended the Urban Land Institute Conference in Dallas. She stated that she got an extension on the ISO Flood Insurance report, since she was gone, but that she got it completed and turned in. Lorene stated that she has retained CEI as our Flood Engineer, and will need to increase her budget to allow them to help her more. Lorene stated that Wal-Mart will be doing some on-site blasting. **Police-** Chief Harper addressed the council and pointed out the stats he handed out for the previous month. Cody pointed out the court report. He stated that it crazy in here on the Tuesday's with Court. Brian Rabal stated that Elizabeth told him that the caseload has tripled since he began as attorney. Robin Reed asked how the PD shifts were staffed. Cody stated that there are 4 shifts, with 3 shifts of 4 individuals and 1 shift with 3 individuals. He stated that he will have one officer leaving for the academy, for 13 weeks, in January. He stated that there are currently 4 Sergeants. Robin asked for a reminder about how Comp-Time is accrued. Cody stated that he would be glad to give her a copy of the policy. He stated that each officer can accrue up to 43 hours of Comp-Time in a year. He stated that it has to be used before December 31st of that year. He stated that time-off requests come out of Comp-Time first. Robin stated that she would like a copy of the policy. Cody gave an update on the FOP Trunk-R-Treat. He stated that they expected 1500 people, but that 4500

people showed up. **Streets / Parks & Rec-** Rick Hudson addressed the council and detailed his reports in the Council's Dropbox packets. He stated that the Gamble Road project is complete. He stated that he sent a notice to proceed, to the contractor, for the street overlay projects. He said he hopes to have those completed by the end of the week. He gave an update on the Main Street/Fish Hatchery project. Rick stated that his guys have been working throughout the city on dead trees and sidewalk repairs. He stated that he has reached out to a company out of Georgia to GIS all of the sidewalks and give back a report on any deficiencies. He said they will start with a test bid in Sienna, Quail Ridge and Tarah Knolls. He said it saves the city about 30%. Rick gave an update on training and education. Rick gave an update on grants, stating that we have a \$328,750.00 grant for sidewalks and \$960,000.00 in grants for the traffic signal. He gave an update on subdivisions. Rick gave an update on new lights at the parking lot and pavilion. He stated that we made a big investment in flashing lights for our school zones. Rick recognized some community clean-up help in our city parks. **Fire-** Delton Bush said they are at 813 runs for the year and have a staff of 29 firefighters. He stated that things have been steady, with no major incidents. Delton stated that they just completed the local Trench Class Rescue Training, and will be taking the state test for that on 11/22/16. **Water & Sewer-** Frank Holzkamper stated that he didn't have much. Frank stated that they completed laying sewer line extension for Habitat for Humanity and that they will be fixing the street in the next week or so. He stated that they will open bids on Monday, for the water line extension to on Hwy279 South. Frank stated that they will be taking over service to the Windsong subdivision once that is completed. Frank stated that Decatur has passed their ordinance and they have a 60-day moratorium that ends 12/10/16. **Animal Control-** Terry Sanchez addressed the council and stated that there are currently 10 dogs at the shelter. He said the new windows should be installed next week. **Administration-** Pam grant stated that the final profit numbers from Centerton Day was \$6162.97. She stated that she has vacation 11/17-11/28. **Mayor-** Mayor Edwards addressed the council and stated that the early voting numbers at the Centerton FD were over 4700. He said that is double, what we have done previously. He said there were no incidents and that everything went smooth. Mayor Edwards stated that we will be having the Community Thanksgiving Dinner on 11/24/16 from 11:00-1:00 at Living Waters Church. He stated that the City Christmas Bizarre will be 12/10/16 at the City Park from 9:00-7:00, with the parade at 5:00 p.m. He stated that Coffee with the Mayor will be 11/19/16 at 9:00 a.m.

- (12) **Ozark Regional Transit- Jeff Hatley-** Jeff Hatley addressed the council and gave his annual report on Ozark Regional Transit. He also gave details on the new conversion vans, added to the fleet that they already have. There was discussion.

(13) Discuss Levelization Pay- Mayor Edwards addressed the council and stated that this was a program started by the previous mayor. He stated that we have been able to do this every year since it began. He stated that full-time and part-time employees here less than 6 months receive \$125.00, employees here 6 months to 1 year receive \$250.00 and employees here longer than 1 year receives \$500.00. Mayor Edwards stated that he usually hands the checks out the week before Thanksgiving. Josie Reed made a motion to approve the cost of living increase as presented with a 2nd from Wayne Low. All council members voted in favor and the motion carried.

(14) Other Business- There was no other business.

Keith Higginbotham made a motion to adjourn with a 2nd from Misty Elam. All council members voted in favor and the motion carried.

Bill Edwards, Mayor

Todd Wright, City Clerk

